



FIREFLY

BOARD OF DIRECTORS MINUTES

June 12, 2024

Kenora/Microsoft Teams

PRESENT:	Debbie Larson	Kim Vares	Alisha Dasti-Hill
	Chris Bonner-Vickers	Sarah-lynn Klassen	Crystal Page
	Jared Ralko	Piyush Logani	Jennifer Johnson
REGRETS:	Bruce Meisner	Carlyne Bell	
STAFF:	Karen Ingebrigtsen	Michelle Gaudet	Jennifer Marquis
	Darcia Curtis	Kirby Parks	Jackie Hummelbrunner
	RoxAnne Daignault	Zoé Campbell	Tammy Hanstead
GUEST:	Karen Stasus, Program Supervisor, Mental Health and Addictions Program Branch, Mental Health and Addictions Division, Ministry of Health Gina Clark, Ministry of Children, Community and Social Services (MCCSS)		

Ms. Vares acknowledged that FIREFLY offices operate on the original lands and territories of the Anishinaabeg, the Mushkegowuk and the Métis peoples. Treaties 3, 5 and 9 were signed upon these lands. We strive as guests on these lands to honour our responsibilities to care for this land and uphold the Treaties that were signed therein.

Ms. Ingebrigtsen called the meeting to order at 7:02 p.m.

ELECTION OF OFFICERS

Chair:

Nominations were opened for the position of Chair.

Debbie Larson nominated Kim Vares and it was seconded by Crystal Page. Kim Vares accepted the nomination. Kim Vares was declared Chair by acclamation.

Ms. Ingebrigtsen handed the Chair to Kim Vares.

Vice Chair:

Nominations were opened for the position of Vice Chair.

Crystal Page nominated Debbie Larson. Debbie Larson declined the nomination.

Debbie Larson nominated Sarah-lynn Klassen and it was seconded by Piyush Logani. Sarah-lynn Klassen let her name stand and nominations were closed. Sarah-lynn Klassen was declared Vice Chair by acclamation.

Secretary:

Nominations were opened for the position of Secretary.

Sarah-lynn Klassen nominated Debbie Larson and it was seconded by Jared Ralko. Debbie Larson let her name stand and nominations were closed. Debbie Larson was declared Secretary by acclamation.

Treasurer:

Nominations were opened for the position of Treasurer.

Crystal Page nominated Jennifer Johnson and it was seconded by Jared Ralko. Jennifer Johnson agreed to let her name stand and nominations were closed. By acclamation Jennifer Johnson was declared Treasurer.

FIREFLY MOMENT

Ms. Ingebrigtsen highlighted FIREFLY's Annual Report, noting that at a recent meeting in Toronto with Children Sector Leaders, an attendee of the meeting shared that they viewed FIREFLY's Annual Report for ideas in preparation of their report. Ms. Ingebrigtsen noted that FIREFLY is known across the province for being the data and quality leader. Ms. Ingebrigtsen thanked Grace Dunford, Directors, Managers and the staff who prepared the annual report and Ms. Marquis who has led the work of data and quality for their service commitment and progressive approaches.

PRESENTATION

Ms. Vares welcomed Ms. Campbell and Ms. Daignault to the meeting for a presentation.

Ms. Daignault, FIREFLY Parenting Mental Health Support Worker presented "Parents for Children's Mental Health" (PCMH) to the Board. Ms. Daignault shared that PCMH was established in 1994 by parents struggling to navigate the mental health system, who wanted to meet other families on a similar journey to support one another.

Ms. Daignault shared that PCMH's commitment to support, education and empowerment has guided the organization's work and dedication to families. Through meaningful engagement and family-centred care, PCMH has empowered families, so that their voices are heard and recognized as experts. Ms. Daignault noted that in 2020, PCMH became a program supported by Children's Mental Health Ontario (CMHO).

Ms. Daignault shared the benefits of Peer-to-Peer support; acceptance, validation, sense of belonging, self-determination and hope. Ms. Daignault shared that families who are on the journey of supporting a child with mental health challenges can all benefit from peer support. A question and answer period followed.

REVIEW OF AGENDA

MOTION #1 Moved by Sarah-lynn Klassen
 Seconded by Jennifer Johnson
 That the agenda June 12, 2024 be accepted with addition.
 CARRIED

DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

APPROVAL OF CONSENT AGENDA

Consent agenda items:

- 2023/2024 Board meeting attendance
- May 24, 2024 FIREFLY Governance and Quality Committee Meeting Minutes
- May 24, 2024 FIREFLY Board of Directors Meeting Minutes

MOTION #2 Moved by Crystal Page
 Seconded by Debbie Larson
 That the consent agenda of June 12, 2024 be approved.
 CARRIED

ITEMS PULLED FOR DISCUSSION

None

COMMITTEE UPDATES

Fiscal Advisory

Ms. Dasti-Hill provided an update, sharing that Ms. Jennifer Pyzer Whetter reviewed the audit report and the draft audited 2023-2024 financial statements with the Fiscal Advisory Committee, as well as at the Annual General Meeting.

BOARD RECOGNITION

Ms. Vares congratulated Mr. Bonner-Vickers for completing 12 years with the FIREFLY Board of Directors. Ms. Vares thanked Mr. Bonner-Vickers for his guidance and for sharing his knowledge with the Board. The FIREFLY Board of Directors will miss Mr. Bonner-Vickers. Ms. Stasus and Ms. Clark thanked Mr. Bonner-Vickers for his time with the FIREFLY Board of Directors. Mr. Bonner-Vickers departed from the meeting at this time.

CEO and LEAD AGENCY REPORT

CEO and Lead Agency Report

Ms. Ingebrigtsen provided an update regarding Complex Special Needs services, noting that Directors at an EKO meeting in Toronto had the opportunity to meet with senior MCCSS staff. Ms. Ingebrigtsen shared that the Assistant Deputy Minister is aware of our specific challenges. Ms. Ingebrigtsen noted that they also met with the lead of the Ontario Autism Program, taking the opportunity to stress northern challenges and requirement for a focused, short term, northern investment to help our children catch up to the same care received by their southern counterparts.

Ms. Ingebrigtsen shared that included in the Board meeting package for Board information is the May 2024 House of Commons report of the Standing Committee on Health, Fostering Healthy Childhoods: A Foundation for Resilient Generations.

Ms. Ingebrigtsen provided an update regarding the FIREFLY Leadership Development Program, sharing that the program has officially launched. Directors of the Strategy and Performance Team have been developing the program using the Prosci change management tools. Ms. Ingebrigtsen thanked Ms. Marquis and Ms. Gaudet for the planning and facilitation of the first in person session on accountability.

Ms. Ingebrigtsen provided a Lead Agency update, highlighting the Lead Agency Consortium (LAC) provincial current engagement of service partners, including Indigenous provider organizations in planning of the new Intensive Services program. The Ministry and LAC leadership are hosting information sessions on the Ontario Intensive Services Pathway. A question and answer period followed.

MOTION #3 Moved by Jared Ralko
 Seconded by Crystal Page
 That the June 2024 CEO and Lead Agency Reports be accepted as presented.
 CARRIED

FINANCE

Ms. Vares shared that the draft financial statements that Ms. Parks will review with the Board this evening were reviewed in full at the Fiscal Advisory Committee held earlier in the day.

Ms. Parks reviewed the draft financial statements for the month ending April 30, 2024 with the Board. A question and answer period followed.

MOTION #4 Moved by Piyush Logani
 Seconded by Sarah-lynn Klassen
 That the draft financial statements for the period ending April 30, 2024 be accepted as presented.
 CARRIED

OPERATIONS AND CLIENT SERVICE REPORT

Ms. Marquis reviewed the polar graphs with the Board, highlighting the progress made in each pillar. Ms. Marquis reviewed FIREFLY highlights and on the horizon with the Board. A question and answer period followed.

MOTION # 5 Moved by Debbie Larson
 Seconded by Alisha Dasti-Hill
 That the May 2024 Operations and Client Services Report be accepted as presented.
 CARRIED

QUALITY OF CARE

Ms. Marquis presented FIREFLY's new handwashing video, "Clean Girls" to the Board. Ms. Marquis shared that FIREFLY meets Accreditation Canada standards with the training video and handwashing audits where staff complete a survey when they wash their hands. Ms. Marquis highlighted that FIREFLY goes over and above the requirements for Infection Prevention and Control (IPAC) practices. A question and answer period followed.

CORRESPONDENCE/READING

Ms. Vares noted that there are report and documents included in the Board meeting package.

NEW BUSINESS

- i. Establish Standing Committee Members**
 Membership on the Board Standing Committees was established as follows:
 - a. Governance and Quality*
 Ms. Larson (Chair), Ms. Vares, Ms. Page, Mr. Logani and Mr. Ralko.
 - b. Fiscal Advisory*
 Jennifer Johnson (Chair), Ms. Dasti-Hill, Ms. Vares, Ms. Larson and Ms. Klassen.
 - c. Board Development*
 Ms. Klassen (Chair), Ms. Bell, Ms. Vares and Ms. Larson

- ii. Signing officers**

MOTION #6 Moved by Piyush Logani
 Seconded by Jared Ralko
 That the signing officers for FIREFLY's 2024-2025 Fiscal Year be:

Kim Vares, Chair
Sarah-lynn Klassen, Vice Chair
Jennifer Johnson, Treasurer
Debbie Larson, Secretary
Karen Ingebrigtsen, CEO
Darcia Curtis, Director
CARRIED

iii. 2024-2025 Meeting Dates

The proposed 2024-2025 meeting dates were reviewed by the Board. A question and answer period followed. The Annual General Meeting will be changed to June 18, 2025.

MOTION #7 Moved by Crystal Page
Seconded by Piyush Logani
That the proposed meeting dates schedule be accepted as amended.
CARRIED

iv. Set AGM Date

The Board agreed that the FIREFLY Annual General Meeting will be held on Wednesday, June 18, 2025.

v. Board Work Plan

Ms. Vares provided an update, sharing that the Governance and Quality Committee reviewed the Board workplan and agreed to present to the Board for approval tonight. Ms. Vares shared that the Board and each committee will review the workplans, committee roles and responsibilities at the beginning of each year. A discussion followed.

MOTION #8 Moved by Crystal Page
Seconded by Alisha Dasti-Hill
That the 2024-2025 FIREFLY Board of Directors workplan be accepted as presented.
CARRIED

vi. Board Evaluations and Action Plan

Ms. Vares shared that the annual Board evaluation results were included in the Board meeting package. The Governance and Quality Committee reviewed the results of the survey and Governance Functioning Tool and prepared an action plan for the Board. The four actions identified are:

- Review and revision of Board committees including roles and responsibilities
- Include committee roles and responsibilities as part of the committee meeting package
- Each committee will review the FIREFLY By-law procedures for meetings
- As part of the Board's commitment to continuous quality improvement, and in addition to the Board member evaluation of Board functioning, the Board Chair will continue to meet annually with individual members to review individual contribution to the governing body.

IN CAMERA

Motion #9 Moved by Debbie Larson
 Seconded Jared Ralko
 That the Board moves to in-camera at 8:14 p.m.
 CARRIED

EVALUATION

Ms. Dasti-Hill provided the evaluation of the meeting, sharing that:

- The Board Chair is spectacular, keeping the meeting on time
- Everyone joined the meeting on time
- Appreciates all discussions and presentations that remind us that children are our focus
- Enjoyed the presentation by Ms. Daignault, noting that it is good to hear that work is being done

NEXT MEETING

Friday, September 27, 2024 at 7:00 p.m. Red Lake

Ms. Johnson will evaluate the meeting and present the Land Acknowledgement.

ADJOURNMENT

Having no further business, the Chairperson accepted a motion to adjourn at 8:30 p.m.



Tammy Hanstead
Recorder

September 27, 2024

Date



Kim Vares
Chairperson

September 27, 2024

Date